

About Erie Shores Golf Club:

As Erie Shores approaches its 100th anniversary in 2026, we are excited about the investment into new facilities and a new vision for The Club and its place in our community. This opportunity is now available, and you can be a part of, and help create a new vision for Erie Shores in a market that's thriving and in the most southern part of Canada (Great Weather). Like anything new we need the right leader to nurture our team, our members and our guests, and this beautiful 100-year-old well established and user friendly facility.

Location

Erie Shores Golf Club

Posted

2024-09-01

Deadline

2024-10-01

Job Summary

We are seeking a highly motivated and experienced Pro Manager / General Manager / Executive Professional to lead our team at Erie Shores Golf Club. The Manager will oversee all aspects of club operations, ensuring the highest standards of service and member / guest satisfaction. This role requires a strong leader with a passion for hospitality, exceptional organizational skills, expert business acumen and a deep understanding of the golf industry in addition to the most important requirement, exceptional personal and people skills. This position will report directly to the Board of Directors and be responsible for maintaining club policies and regular reporting to the board.

Responsibilities

- *Leadership and Management:* Provide visionary leadership to all departments, including golf operations, food and beverage, finance, events, and maintenance. Foster a positive and collaborative work environment based on the development of a team initiative.
- *Member & Guest Relations:* Develop and maintain strong relationships with all members, guests and green fee players addressing their needs and concerns promptly and professionally. Always ensuring an exceptional experience for all.
- *Operational Oversight:* Oversee daily operations of the club, ensuring efficient and effective delivery of services. Implement and monitor operational policies and procedures.
- *Financial Management:* Develop and manage the club's budget, ensuring financial goals are met. Monitor financial performance, control costs, and implement strategies to increase revenue.

- *Staff Development:* Recruit, train, and mentor staff to maintain high standards of service and professionalism. Conduct regular performance evaluations and provide ongoing coaching and support.
- *Marketing and Promotion:* Develop and execute marketing strategies to attract new members, new guests and green fee players as well as new league and group opportunities. Help to promote club events and enhance the club's visibility and reputation within the community.
- *Event Planning:* Oversee the planning and execution of club events, ensuring they meet the expectations of members and guests. Collaborate with the team to create memorable experiences.
- *Facility Maintenance:* Ensure the club's facilities and grounds are well-maintained and meet the highest standards of cleanliness and safety.
- *Compliance and Safety:* Ensure compliance with all relevant laws, regulations, and industry standards. Promote a safe and secure environment for members, guests, and staff.
- *Board Reporting:* Prepare and present regular reports to the Board of Directors on club operations, financial performance, and strategic initiatives.
- *Policy Maintenance:* Ensure all club policies are up-to-date and adhered to by staff and members. Recommend policy updates and improvements to the Board of Directors.
- *Strategic Contribution:* Develop and propose strategic initiatives and long-term goals for the club. Collaborate with the Board of Directors to gain approval and implement approved strategies to drive the club's growth and success.

Qualifications

- A minimum of 5 years of progressive leadership and management experience in a similar environment.
- Experience in the club industry is highly preferred. A Certified Club Manager (CCM) or PGA of Canada designation is encouraged, with further certifications being of interest as a commitment to ongoing and lifelong learning and networking.
- Industry knowledge and passion for understanding and enhancing the golf and social experience.
- Strong financial acumen and experience managing budgets and financial performance.
- Excellent interpersonal and communication skills.
- Ability to lead and inspire a diverse team of employees.
- Strong organizational and problem-solving skills.
- Ability to manage multiple priorities and meet deadlines.
- Passion for delivering exceptional member experiences.

Compensation

Salary Range: TBD Based on Experience

Benefits/Perks

- Comprehensive benefits package.
- A supportive and dynamic work environment.
- Complimentary club membership and access to all facilities

PGA of Canada Specialization

Golf Operations

PGA of Canada Specialization

Management & Leadership

Course Website

<https://www.erieshoresgolf.com>

Employment Duration

Full-time

Contact Information

If you are a dedicated and experienced professional with a passion for the golf industry, we encourage you to apply for this exciting opportunity. Please send your resume and a cover letter outlining your qualifications and experience to the Search Committee at dcowan@erieshoresgolf.com

Erie Shores is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.