



Position: General Manager
Club: Windermere Golf & Country Club
Location: Edmonton, AB
Posting Date: February 6, 2025
Posting Close Date: February 28, 2025

The Windermere Golf & Country Club located in Edmonton Alberta is searching for its next General Manager. They require a dynamic visible individual to lead and manage a diverse team, provide financial sustainability, maintain a high level of professionalism and deliver service excellence. The successful candidate will drive the implementation of the strategic plan, ensuring alignment with the club's vision of a family feel club.

A great golf course is the living breathing heart of an outstanding club

More about the Club & Southwest Edmonton:

Founded in 1959, the Club showcases an exceptional par 71 layout. It is a walkable course with mature trees lining rolling fairways that connect with the spectacular North Saskatchewan River.

The club originally designed by Robbie Robertson now has one of Canada's best, Doug Carrick as its consulting architect. The Club is consistently ranked as one of Canada's best facilities and is more than just golf. It is a community of members who enjoy family time and the amenities the Club has to offer. A new Clubhouse was built in 2011 where the traditions of the game were met with modern upgrades and is now the hub for the golf and club functions.

It also is the home of one of the best practice facilities in the country. Aside from a 150-yard-wide range, it also offers the "Loop", 3 fun short game practice holes

Southwest Edmonton is desirable due to its mix of established communities, modern amenities with a beautiful natural setting along the North Saskatchewan River. It is known

for its family neighbourhoods with newer upscale homes, well planned developments and an exceptional quality of life.

Essential requirements:

Strong leadership and management skills. Sound business acumen with proven experience of working with capital planning and strategic vision. Someone who can work with the Board to share their passion of providing an exceptional membership service and experiences. An individual who will proactively get to know the members and their needs.

Key Responsibilities:

Membership Experiences

- Ensure an outstanding member experience and aligned vision of the strategic plan.
- Manage all club activities to maintain the highest standards and enhance member satisfaction.
- Maintain and grow a busy Member Event Calendar meeting the different needs of the diverse membership.
- Develop a member orientation program to welcome new members to the Windermere family.

Human Resource Management

- Develop and implement industry-leading operating policies, on-boarding, processes and programs to create an engaging workplace culture.
- Oversee training and development programs for the team which is member service focused.

Finances

- Stay updated on technological advancements for club management.
- Identify and mitigate potential risks to the club.
- Develop contingency plans for emergencies and crisis management.
- Ensure timely presentation of annual operational and capital budgets.
- Pro-actively respond to the financial position and offer creative opportunities for financial success.

Board Governance & Strategy

- Work effectively with the Board to:
 - Monitor and execute financial plans, including budgets and reporting.
 - Execute the long-range Strategic Plan and annual tactical plans.
 - Enhance member retention and attract new members.
- Manage capital projects and maintenance of club facilities.

Reporting Structure:

Reports to the Board of Directors through the Club President.

Qualifications

- Post-secondary degree in business, hospitality, or related field preferred.
- Minimum 3 years of senior leadership experience in hospitality.
- Experience reporting to a board within a club governance structure would be a strong asset.

Skills Required:

- Strong business acumen with finance, IT, HR, and risk management expertise.
- Excellent communication and interpersonal skills.
- Proven track record in revenue growth and cost management.
- Strong problem-solving and decision-making abilities.

The ideal candidate will possess strong interpersonal skills, be a proven collaborator, and relationship builder, and will be action and results oriented individual.

Salary Details:

Compensation and Benefits: Base salary range of \$150,000-175,000 annually, subject to experience plus bonus, and benefits.

More information on the club can be found at www.windermeregcc.com .

To Apply:

The Windermere Golf & Country Club has retained Fresh Golf Solutions to assist in the search for a new General Manager. All communication must be made through Fresh Golf and not the Club directly.

A dedicated webpage has been created including a process to apply directly online www.freshgolf.ca/wgcc . If you have any further questions, please reach out directly to lead recruiter [Scott Kolb](#) of Fresh Golf Solutions.

Applications close on February 28, 2025. The search for the new GM will start immediately.

You are advised to submit your application via the dedicated website www.freshgolf.ca/wgcc

